

**Attendees:**

Jared Coleman, Kristin Foy Samson, Barb Caillet, Joe Minocchi, Christine Kolaczewski-Ferris, Lynn Lucas, Alan Parker, Anthony Colucci, Misty Franklin, Dorothy Gruich, Katie Watkins, Zak Steiner, Autumn Frampton

**1. Open Meeting**

- Jared, opened the meeting and Zak, joined the meeting at 3:15 p.m.

**2. Approval of meeting minutes**

- Minutes approved, by group (May 2017): {motion} Chris, {second} Barb, {no opposed}

**3. Approval of Treasurer Report**

- Report approved, by group (May 2017): {motion} Joe, {second} Katie, {no opposed}

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|--|----------------------------------|
|  | <b>Membership 2016-2017 Term</b> |
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**4. University Council Standing Committee Updates**

- See attachment

**5. BOT Meeting Updates**

- Alan Parker, one of the CPAC representatives for these meetings, provided the following:
  - Buyer for President's house
  - Good results from cost control measures. Anticipated withdrawals from University reserves will be significantly less than the \$18 million originally projected.
  - New board officers elected. Roland H. Bauer – **Chair**, Olivia P. Demas – **Vice Chair**. Dr. Alfred V. Ceraldo – **Vice Chair**. M. Celest Cook – **Secretary of Board**. John J. Reilly – **Assistant Secretary**.

**6. New Business**

- Lean training – CPAC is in favor of this training and was endorsed by vote
  - {motion} Alan, {second} Dorothy, {no opposed}
- Board Rule change for CPs - CPAC is in favor of researching change and was endorsed by vote
  - {motion} Alan, {second} Autumn, {no opposed}
- Ex-Officio membership was extended to Katie Watkins
- Meeting with President Wilson will be scheduled in August 2017
- Jared Coleman is in the process of updating CPAC website
- A discussion was held on the College Credit Plus program. Folks from that office will be invited to a future meeting

**7. Adjournment from CPAC.**

- Zak Steiner, Chair of CPAC, adjourned the meeting at 4:35pm.

| <b>University Council Standing Committees</b>   | <b>Advisory</b>  | <b>At Large</b>                                |
|---|--|--|
| <b>Budget and Finance</b>   | <b>Zak Steiner (term end: 2019)</b>  | <b>Jessica DeFago (term end: 2016)</b>         |
| <i>Have not recently met. Should be meeting shortly to talk about tuition increases.</i>  |  |  |
| <b>Communications</b>   | <b>Kristin Foy Samson (term end: 2019)</b>                                   | <b>Scott Roberts (term end: 2018)</b>          |
| Conversation took place on student technologies and communications.   |  |  |
| <b>Information Technology</b>   | <b>Katie Watkins (term end: 2019)</b>  | <b>Jeanette Berger (term end: 2018)</b>        |
| <i>Group had an upcoming meeting.</i>   |  |  |
| <b>Physical Environment</b>   | <b>Dorothy Gruich (term end: 2018)</b>                                       | <b>Pam Brandenstein (term end: 2017)</b>       |
| Conversations took place on no smoking signs, cancellation of the Bits and Atoms project, CBA expansion and the UPAD station two move.  |  |  |
| <b>Institutional Advancement</b>  | <b>Jared Coleman (term end: 2019)</b>  | <b>Steve Kaufman (term end: 2017)</b>          |
| <i>Group had an upcoming meeting.</i>   |  |  |
| <b>Recreation &amp; Wellness</b>  | <b>Alison Doehring (term end: 2019)</b>                                      | <b>Katie Sigal Papp (term end: 2018)</b>       |
| <i>Conversations took place on the tobacco free campus initiative which kicks off July 1. Continued conversations around the food pantry initiative and where that is currently sitting. Information was shared about a new drug addiction and alcohol task force and committee that has recently assembled</i> |  |  |
| <b>Student Engagement and Success</b>   | <b>Barb Caillet (term end: 2019)</b>   | <b>Carol Pleuss (term end: 2018)</b>           |
| Conversations took place on how to better communicate with students and Z-alert.  |  |  |
| <b>Talent Development &amp; Human Resources</b>   | <b>Joe Minocchi (term end: 2019)</b>   | <b>Alisa Benedict O'Brien (term end: 2018)</b> |
| <i>Group had an upcoming meeting.</i>   |  |  |
| <b>University Council</b>   | <b>Janette Carson (term end: 2019)</b><br><b>Lynn Lucas (term end: 2019)</b> | <b>Tonia Ferrell</b>                           |
| <i>UC passed a resolution allowing retirees to finish out term on UC. Budget and Finance gave an in-depth report.</i>   |  |  |